

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors you are hereby summoned, and members of the press and public you are hereby invited to attend a meeting of Bacton Parish Council on Monday 14 April 2025 in the Village Hall Bacton from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.

AGENDA

1.	Apologies for absence: To receive and vote to accept apologies for absence.
2.	Councilor Vacancy: To receive and consider nominations for co-option.
3.	Declarations of Interest and Dispensation considerations a. To receive any Councilor's Declarations of Interests in subsequent agenda items. b. To consider any requests for dispensations.
4.	Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meeting held on 10 March 2025 as a true record of the business conducted (previously circulated ref 100325/01 – 100325/73 inclusive).
5.	Public Forum: a. To receive a report from Andrew Stringer County Councilor. b. To receive a report from District Councilor Andrew Mellen including an update on the community land on the Bellway estate. c. To receive comments or questions from members of the public.

6.	To receive updates and reports from working groups and consider further action: a. St Mary's Playing field: I. To consider options for cutting back the overgrowth around the dog walking area. II. To note plans for additional play equipment are in the design stage and will be available for the Annual meetings on 15 May 2025. b. Cow Green: I. Councillors to receive proposals from residents regarding maintenance to the track. II. Councillors to consider the condition of the access off the B1113 onto the track and consider any necessary repair. c. Bacton Green: I. Councillors to consider plans for the agricultural land noting DEFRA closed applications to Sustainable Farming Incentive before the application was submitted. II. Councillors to consider if signage is still required for the land. d. North Close: Councillors to receive an update on the license to carry out work and consider quotes to make this a safe useable space. e. Neighborhood Plan: To receive an update on the Neighborhood Plan. f. Road Safety: I. To agree requesting permission from one resident to site a post to mount the Speed Indicator Device outside their dwelling before approving the purchase of two additional posts at a cost of £630 plus VAT each. II. Further to the independent road survey results Councillors are asked to consider three new informal pedestrian crossings at Shop Green, at the Bacton Surgery and opposite Turkey Hall Lane. g. Cemetery: I. To receive an update on re-directing the footpath from the cemetery to the School for reasons of security.
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	II. To note notices have been placed on all memorials deemed necessary for repairs following the recent 'topple test' inspection. III. Councillors to note insurance cannot be obtained by the Parish Council for memorials in the Cemetery. IV. Councillors to receive quotes to remove the trees and shrubbery at the West entrance. V. Councillors to receive quotes to replace the wooden fencing that borders the Primary School. VI. Councillors to receive quotes to make good the path that leads to the primary school where tree roots have lifted the tarmac. h. Community Engagement: I. Noting the Village Fete is for the Village (and not as previously advised St Marys Parish Church) Councillors are asked to consider supporting the event with the hire of a portable toilet (£150.00) II. Councillors to consider having a stall at the Village Fete for £10.00. III. To receive an update on the planned VE Day celebrations. IV. To consider ideas for inclusion at the Bacton Fayre 2025. V. To consider a date for the next Village Voice. i. Beacon Green: Councillors to receive an update on the transfer of this land. j. Parish Warden: To receive a monthly report.
7.	Planning: a. Councillor to consider the following planning application made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting: I. DC/25/01069 Householder Application - Erection of a two storey rear extension, single storey front extension and side porch extension. Creation of an additional access and new driveway. Little Acres, Rectory Road, Bacton, Stowmarket Suffolk IP14 4LE b. To note the following determinations made by MSDC relating to Bacton since the last meeting:

	I. DC/25/00465 Householder Application Address: Four Gables, Turkey Hall Lane, Bacton IP14 4NN MSDC: GRANTED BPC: No objections c. To receive an update on planning applications previously considered: I. DC/23/01506 Red House Farm, Rectory Road, Bacton which is shown as still awaiting a decision. II. DC/19/02542 Land off Wyverstone Road, Bacton d. To receive an update on the outstanding Community Infrastructure relating to application 4945/16 Land to the rear of The Bull Inn, Church Road, Bacton.			
8.	Finance (all supporting papers appended): a. To receive and approve the finance report for the year ended 31 March 2025: I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves IV. Assets V. Community Infrastructure Return (CIL). b. To note receipts since the last meeting. c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. To note the VAT claim for year ended 31 March 2025 has been submitted. e. To receive an update on the amendment to the Barclays Bank mandate. f. To receive a request from Bacton Utd to fund first aid equipment and youth and senior footballs.			
9.	Governance: a. Councillors to receive the updated financial regulations and agree adoption. b. Councillors to receive updated Standing Orders and agree adoption. c. Councillors to receive and adopt the following policies: <table><tr><td>Equality & Diversity</td><td>Dignity at Work</td><td>Grievance</td></tr></table>	Equality & Diversity	Dignity at Work	Grievance
Equality & Diversity	Dignity at Work	Grievance		

	<table><tr><td>Disciplinary</td><td>Sickness absence</td><td>Lone worker</td></tr><tr><td>Compassionate leave</td><td>Investment</td><td>Social Media</td></tr><tr><td>Training & Development</td><td colspan="2"></td></tr></table> d. Councillors to receive and adopt the Anti-Bullying Risk Assessment. e. Councillors to agree to sign up to the Civility and Respect pledge.	Disciplinary	Sickness absence	Lone worker	Compassionate leave	Investment	Social Media	Training & Development		
Disciplinary	Sickness absence	Lone worker								
Compassionate leave	Investment	Social Media								
Training & Development										
10.	Correspondence: To receive information on the following correspondence and agree further action where necessary:									
11.	Councillors to request items for inclusion in a future meeting:									
12.	To note the next meeting is the Annual Parish Council meeting scheduled for Thursday 15 May 2025.									
13.	Councillors are asked to resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider employment and possible community facilities.									
14.	To receive a report following the Parish Warden’s six monthly review.									
15.	To consider a site for a new community facility.									
16.	Councillors to resolve to re-admit the public and press.									
17.	Chairman to close the meeting.									

Tina

Tina Newell | Clerk to Bacton Parish Council

9 April 2025