

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on **Monday 9 December 2024** in the Village Hall, Bacton from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1. Apologies for absence: To receive and vote to accept apologies for absence.
2. Co-option: To co-opt two Councillors.
3. Declarations of Interest and Dispensation considerations: a. To receive any Councillor's Declarations of Interests in subsequent agenda items. b. To consider any requests for dispensations.
4. Minutes of previous meeting: Councillors to approve the minutes of the Parish Council meeting held on 11 November 2024.
5. Public Forum: a. To receive comments or questions from members of the public. b. To receive a report from Andrew Stringer County Councillor. c. To receive a report from District Councillor Andrew Mellen.
6. To receive updates and reports from working groups and consider further action: a. Village Greens and Byways: : To consider the future of the enclosed dog area on St Marys playing field noting the Diocese are happy for the current arrangement to continue at a cost of £100.00 (previously £300.00). b. Neighbourhood Plan: To receive an update on the Neighbourhood Plan. c. North Close: To consider and agree the future of the patio land at North Close. d. Road Calming Project: To receive an update noting SCC has received the funding. e. Community Engagement: To consider/receive updates on the following community events: I. Christmas Tree on Shop Green. II. Victory in Europe (VE) Day 80th anniversary celebration on 8 May 2025. III. To agree a date for the new 'Village Voice'.

7. Planning: a. To note there are no planning applications relating to Bacton to consider since the last meeting. b. To note the following determinations made by Mid Suffolk District Council relating to Bacton since the last meeting: I. DC/24/04391 and DC/24/04392 Old Manor Cottage, Bacton MSDC: GRANTED BPC: Supported
8. Finance (all supporting papers appended): a. To receive and approve the finance report for the period ended 30 November 2024: I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves b. To note receipts since the last meeting. c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. To receive an update on the change to the bank mandate with Barclays and the opening of a new account/s with Unity Trust Bank and agree further users. e. To note an insurance claim was made for the MacBook with an excess of £75.00. f. To consider purchasing a 'T' junction sign for North Close at a cost of £250.00. g. To receive an update following the Parish Councils offer to support the installation of WiFi in the Village Hall. h. To consider a financial request from the Parochial Church Council to fund, in full or part, the Parish magazine at an annual cost of up to £7,056.00. i. To receive a draft budget for 2025/26.
9. Governance: a. To consider a review of the Policies and Procedures. b. To receive and consider the Clerks recommendation for the appointment of the Internal Auditor for the year ending 31 March 2025. c. Councillors to agree the Internal Audit Plan. d. To agree for the Clerk to issue the letter of appointment to the chosen Internal Auditor. e. To appoint a representative from the Parish Council on to the Village Hall Committee.
10. Correspondence: Councillors to note any correspondence previously circulated and consider any necessary action.
11. Councillors to note any items for inclusion in a future meeting: notice boards, cemetery paperwork, grit bins.

12. To note the date of the next meeting is Monday 13 January 2025.
13. Councillors are asked to resolve that that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider commercial interests relating to land in the Parish
14. To consider the future of land at Bacton Green.
15. To consider the Parish Councils position on land at Ivy Hill.
16. Councillors to resolve to readmit members of the public and press.
17. Chairman to close the meeting.

Tina

Tina Newell I Clerk to Bacton Parish Council

3 December 2024