

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councilors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on Monday 10 February 2025 in the Village Hall, Bacton from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.

AGENDA

1.	Apologies for absence: To receive and vote to accept apologies for absence.
2.	Councilor Vacancy: To receive and consider nominations for co-option.
3.	Declarations of Interest and Dispensation considerations: a. To receive any Councilor's Declarations of Interests in subsequent agenda items. b. To consider any requests for dispensations.
4.	Minutes of previous meeting: Councilors to approve the minutes of the Parish Council meeting held on 13 January 2025 as a true record of the business conducted (previously circulated ref 130125/01 – 130125/56 inclusive).
5.	Public Forum: a. To receive a report from Andrew Stringer County Councilor. b. To receive a report from District Councilor Andrew Mellen. c. To receive comments or questions from members of the public.
6.	To receive updates and reports from working groups and consider further action: a. St Mary's Playing field:

	I. Councilors to receive plans for additional play equipment including a skate park. II. Councilors to note written consent allowing the dog area to remain for a further four (4) years has been received. b. Cow Green: I. Councilors to receive quotes and consider options for the maintenance to the access track. II. Councilors to consider a quote for maintenance to the pond. c. Bacton Green: I. Councilors to note there is a plan ready to be submitted to the Rural Payments Agency. II. Councilors to note two signs have been ordered for the agricultural fields, in agreement with the contractor and one for the paddock land entrance gates again in agreement with the tenant. d. Shop Green: Councilors to consider a quote to replace electricity sockets. e. North Close: I. Councilors to note the application to apply for a license to carry out work has been received. II. Councilors to consider the design and quotes to carry out work to make this a safer useable space and agree to apply for funding from MSDC's 'Pride in Your Place' grant. f. Neighborhood Plan: To receive an update on the Neighborhood Plan. g. Pedestrian Safety Project: To receive an update following the results of the independent road safety audit. h. Road Safety: I. To receive an update on the reformation of Community Speed Watch. II. To note an application for four proposed sites has been sent to the Suffolk County Council Road Safety officer. III. Councilors to consider purchasing two further Speed Indicator Devices. i. Cemetery:
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	I. To receive a report from 'J Wright Stonemason' following completion of 'topple testing' all memorials in the cemetery. II. Councilors are asked to re-consider the cost of two noticeboards noting each noticeboard is £947.69 plus VAT. III. Councilors to consider liaising with the primary school to apply for the footpath that enters the cemetery from the School is re-directed. IV. To consider and agree new Cemetery Fees with effect from 1 April 2025. V. Councilors are asked to consider removing the trees and shrubbery at the entrance from the school and replace with wooden fencing and gate. j. Community Engagement: To consider/receive updates on the following community events: I. To consider a proposal of events for Victory in Europe (VE) Day 80th anniversary celebration on 8 May 2025 and agree a budget of up to £350.00. II. Councilors to consider a request to financially underwrite the Parish Fete on 6 June 2025 up to a total of £600.00. III. To receive a brief report following the recent 'Joint Parish' meeting. IV. To agree a new date for the 'Village Voice' as Saturday 8 March 2024. k. Garden of Reflection: I. To receive an update on the project. II. To receive a request from a resident to purchase/fund one memorial bench. l. Beacon Green: Councilors to receive an update on the transfer of this land. m. Streetlights: Councilors to receive an audit of streetlights and consider the requirement for additional lights. n. Waste bins: Councilors to receive an audit of the current bins and consider the need for more. o. Parish Warden: To receive a monthly report.
7.	Planning: a. To note there have been no planning applications made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting.

	b. To note there have been no determinations made by MSDC relating to Bacton since the last meeting.
8.	Finance (all supporting papers appended): a. To receive and approve the finance report for the period ended 31 January 2025: I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves b. To note receipts since the last meeting. c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. To receive an update on the banking arrangements. e. Councilors to note Mid Suffolk District Council (MSDC) have received the Precept request for £46,733.06 and confirmed this will be paid in two installments: April and September 2025. f. Councilors to consider funding Wi-Fi at the village hall for 12-18months whilst continuing to pay for hall hire. g. Councilors have been asked to consider financially supporting the purchase of a water heater for the village hall at a cost of £791.61. h. Councilors to agree awarding the ground maintenance contract for 2025/26
9.	Governance: a. To receive a review the Parish Councils risk assessments. b. Councilors to agree sequential numbering of pages for the minutes starting with the January 2025 meeting. c. Councilors to receive a review of the Councils internal controls.
10.	Correspondence: Councilors to note any correspondence previously circulated and consider any necessary action: fire training at St Marys Church, proposed changes by National Grid for the Norwich to Tilbury, Spring litter pick
11.	Councilors to note any items for inclusion in a future meeting: Bacton Fayre
12.	To note the date of the next meeting is Monday 10 March 2025.

13.	Councilors are asked to resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider commercial interests relating to land in the Parish.
14.	Councilors to agree to undertake a land valuation exercise.
15.	Councilors to resolve to allow public and press back into the meeting.
16.	Chairman to close the meeting.

Tina

Tina Newell I Clerk to Bacton Parish Council

04 February 2025