

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councilors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on Monday 13 January 2024 in the Village Hall, Bacton from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1.	Apologies for absence: To receive and vote to accept apologies for absence.
2.	Councilor Vacancy: To receive and consider nominations for co-option.
3.	Declarations of Interest and Dispensation considerations: a. To receive any Councilor's Declarations of Interests in subsequent agenda items. b. To consider any requests for dispensations.
4.	Minutes of previous meeting: Councilors to approve the minutes of the Parish Council meeting held on 9 December 2024 as a true record of the business conducted (previously circulated).
5.	Public Forum: a. To receive a report from Andrew Stringer County Councilor including updates on the replacement sign at Turkey Hall Lane stating Low Bridge ahead, a temporary 20mph sign along Turkey Hall Lane and safety work to the footbridge from Prettyman Avenue to Pulhams Lane. b. To receive a report from District Councilor Andrew Mellen including an update on who will receive the interest on the 10 year maintenance sum when the community land at Beacon Green is transferred to the Parish Council and the outstanding CIL money. c. To receive comments or questions from members of the public.
6.	To receive updates and reports from working groups and consider further action: a. St Mary's Playing field: I. Councilors to consider an extension to the enclosed dog area. II. Councilors to consider extending the current play facilities. b. Cow Green: Councilors to consider how to support residents in maintaining the access track.

	c. Bacton Green: To agree purchasing the following signs: I. Signs for both fields under stewardship confirming the fields are owned by Bacton Parish Council and managed under a Stewardship scheme; to include emergency contact details. II. A sign for the paddock land with contact details for the Parish Council. d. Shop Green: Councilors to consider replacing electricity sockets to allow trees to be lit up. e. North Close: To receive an update on the work to make this a community asset. f. Neighborhood Plan: To receive an update on the Neighborhood Plan. g. Pedestrian Safety Project: I. To receive an update on the independent survey. II. Councilors are asked to consider purchasing a further two Speed Indicator Devices (SID's). h. Road Safety: I. To receive an update from the working party. II. Councilors are asked to consider purchasing additional street lights from Shop to Tailors Green. i. Cemetery: I. To consider the use of Exclusive Rights of Burial (ERoB) (inclusive of memorials) when there is a need for a burial plot in the cemetery. II. To consider the Clerk's attendance on a Cemetery Management and Compliance course with the Institute of Cemetery and Crematorium Management (ICCM) at a cost of £145.00. III. To consider and agree instructing 'J Wright Stonemason' to undertake a 'topple test' safety inspection of all memorials at a cost of £180.00. IV. To consider and agree purchasing two new noticeboards for erecting at both entries to the cemetery to display the terms and conditions, fees and emergency contact details. j. Community Engagement: To consider/receive updates on the following community events: I. To receive and consider a proposal of events for Victory in Europe (VE) Day 80th anniversary celebration on 8 May 2025. II. To consider the Parish Councils involvement in the Bacton Fayre (not to be confused with the annual Fete). k. Garden of Reflection: To receive an update on the project.
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	l. Beacon Green: Councilors to consider making this a 'dementia friendly space'. m. Parish Warden: To receive a monthly report.
7.	Planning: a. To consider a response to the following application made to MSDC relating to Bacton since the last meeting: DC/24/04369 Conversion of office to form 1 no detached dwelling including erection of front porch and detached cart lodge Bacton Technology Park, Broad Road, Bacton IP14 4HN b. To note the following determination made by Mid Suffolk District Council relating to Bacton since the last meeting: DC/24/04355 Doves Meadow, Tailors Green IP14 4LL MSDC: GRANTED BPC: Objected
8.	Finance (all supporting papers appended): a. To receive and approve the finance report for the period ended 31 December 2024: I. Bank reconciliation II. Budget to actual payments and receipts III. Reserves b. To note receipts since the last meeting. c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. To receive an update on the change to the bank mandate with Barclays and the opening of a new account/s with Unity Trust Bank. e. To consider and agree opening up accounts with two further banks/building societies noting the Financial Services Compensation Scheme. f. To receive and agree the budget for 2025/26. g. To receive and agree the precept for 2025/26.
9.	Governance: a. To receive and agree adoption of the Financial Regulations noting these should be reviewed upon the placement of a new Clerk (FR 18.1). b. To review the Parish Councils Policies and Procedures.
10.	Correspondence: Councilors to note any correspondence previously circulated and consider any necessary action:

	a. To consider a response to the Government consultation on ‘Strengthening the Standards and Conduct Framework for Local Authorities in England’. b. To consider a response to the Government consultation on ‘Local Audit reform: a strategy for overhauling the local audit system in England’.
11.	Councilors to note any items for inclusion in a future meeting: ground maintenance contract 2025/26, additional waste bins, maintenance to the pond at Cow Green, cemetery fees and conditions, metal Christmas tree and noticeboards.
12.	To note the date of the next meeting is Monday 10 February 2025.
13.	Chairman to close the meeting.

Tina

Tina Newell | Clerk to Bacton Parish Council

8 January 2025