

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councilors you are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on Monday 10 March 2025 in the Village Hall Bacton from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.

AGENDA

1.	Apologies for absence: To receive and vote to accept apologies for absence.
2.	Councilor Vacancy: To receive and consider nominations for co-option.
3.	Declarations of Interest and Dispensation considerations: a. To receive any Councilor's Declarations of Interests in subsequent agenda items. b. To consider any requests for dispensations.
4.	Minutes of previous meeting: Councilors to approve the minutes of the Parish Council meeting held on 10 February 2025 as a true record of the business conducted (previously circulated ref 100225/01 – 100225/77 inclusive).
5.	Public Forum: a. To receive a report from Andrew Stringer County Councilor. b. To receive a report from District Councilor Andrew Mellen. c. To receive comments or questions from members of the public.
6.	To receive updates and reports from working groups and consider further action: a. St Mary's Playing field:

	I. Councilors to consider feed back from the Public Consultation event held on Saturday 8 March 2025. II. Councilors to consider parking arrangements for users of the playing field. III. Councilors to consider if an extension to the lease should be requested. IV. To consider quotes to cut back the overgrowth around the dog walking area. b. Cow Green: I. Councilors to receive an update on works required to the access track noting the working party met with residents on 22 February 2025. II. Councilors to note work on the pond has been completed. c. Bacton Green: I. Councilors to note a plan has been submitted to the Rural Payments Agency. II. Councilors to note signage has been ordered for both agricultural fields and on the entrance gate to the paddock land. d. Shop Green: Councilors to note an order has been placed to replace the electricity sockets. e. North Close: I. Councilors to note the application for a license to carry out work has been forwarded to County Councilor Andrew Stringer. II. Councilors to consider quotes to carry out work to make this a safer useable space. f. Neighborhood Plan: To receive an update on the Neighborhood Plan. g. Pedestrian Safety Project: To receive the results of the independent road safety audit. h. Road Safety: I. To receive an update on the reformation of Community Speed Watch. II. To note approval for siting Speed Indicator Devices (SID's) in four locations has been approved. III. Councilors to consider purchasing solar panels for both current SID's at a total cost of £754.61.
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	IV. Councilors to consider purchasing a further two SID's, with solar panels, at a cost of £2,500 each. i. Cemetery: I. To receive a report from 'J Wright Stonemason' following completion of 'topple testing' all memorials in the cemetery. II. Councilors to note the noticeboard has been ordered. III. Councilors to receive an update on re-directing the footpath that enters the cemetery from the School. IV. Councilors to receive quotes to remove the trees and shrubbery at the West entrance. V. Councilors to receive quotes to replace the wooden fencing that borders the Primary School. VI. Councilors to receive quotes to make good the path that leads to the primary school where tree roots have lifted the tarmac. VII. Councilors to consider a review of the Cemetery Terms and Conditions. j. Community Engagement: I. To receive an update on the planned VE Day celebrations. II. To receive an update on the recent Village Voice event. III. To consider ideas for inclusion at the Bacton Fayre 2025. k. Garden of Reflection: To receive an update on the project. l. Beacon Green: Councilors to receive an update on the transfer of this land. m. Parish Warden: To receive a monthly report.
7.	Planning: a. To consider a response to the following planning applications made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting: I. DC/25/00465 Householder Application – erection of a single storey pitched roof extension to rear (following demolition of conservatory) and continuation of roof over existing flat roof area and retention of hardle plan weatherboarding to rear wall of kitchen. Address: Four Gables, Turkey Hall Lane, Bacton IP14 4NN

	b. To note there have been no determinations made by MSDC relating to Bacton since the last meeting.
8.	Finance (all supporting papers appended): a. To receive and approve the finance report for the period ended 29 February 2025: I. Bank reconciliations II. Budget to actual payments and receipts III. Reserves IV. Assets b. To note receipts since the last meeting. c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. To receive an update on the amendments to Barclays Bank mandate.
9.	Governance: a. To receive a review the Parish Councils risk assessments. b. Councilors to receive a review of the Councils internal controls. c. Councilors to agree the format for the Annual Parish meeting to be held on 15 May 2025.
10.	Correspondence: Councilors to note any correspondence previously circulated and consider any necessary action:
11.	Councilors to request items for inclusion in a future meeting: updates on previously considered planning applications including the former Bacton Middle School and outstanding Community Infrastructure Levy (CIL).
12.	To note the date of the next meeting is Monday 14 April 2025.
13.	Chairman to close the meeting.

Tina

Tina Newell | Clerk to Bacton Parish Council

3 March 2025